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Introduction to Microsoft PowerPoint 2007

7 EXPLORING POWERPOINT 2007 STARTING UP POWERPOINT 2007 1 Click on the Start button, located in the lower left corner of the Windows task bar 2 Point to All programs, click Microsoft Office 3 Select Microsoft Office PowerPoint 2007 4 PowerPoint 2007 will open displaying a blank slide THE NEW POWERPOINT ENVIRONMENT

Microsoft PowerPoint 2007: Crash Course

Microsoft PowerPoint 2007: Crash Course - 2 Introduction Microsoft Office PowerPoint is one of the most popular presentation programs in use today The purpose of this workshop is to assist learners to become familiar with the PowerPoint application, as well as develop effective presentational skills The workshop starts from basic

9 POWERPOINT PRESENTATIONS Creating slide shows and ...

Turn on your computer and open PowerPoint 2007 Make sure you have your Office 2007 Work Files available in the disk drive In the Office button menu select Open, then, in the Open dialog box, navigate to the Office 2007 Work Files folder > PowerPoint Files > Tudor Monarchs.ppt PowerPoint now brings up the Open dialog box (Fig 92)

User Guide Windows 7 and Microsoft Office 2007

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Microsoft PowerPoint - Batchelor

Open PowerPoint To work with PowerPoint you first need to open the program Start > All Programs > Microsoft Office > Microsoft PowerPoint 2010 Add a new slide When you first open PowerPoint, a blank presentation with one slide will appear If you need more than one slide in your presentation you will need to insert additional slides Home

Microsoft - Microsoft Office Excel and Sharepoint Server ...

Microsoft Office Excel 2007 and Microsoft Office SharePoint Server 2007 for Business Intelligence Date: January 2007 Abstract Microsoft Office Excel 2007 is the latest edition of the well-known application that provides extensive functionality for the creation and formatting of spreadsheets for calculations and analysis of data There are many

HOW TO CREATE A POSTER USING Microsoft Office ...

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2007 Microsoft® Office System Document Encryption

Microsoft 2007 Office system Document Encryption 2007 Office System document encryption enables users to encrypt Word, Excel and PowerPoint documents with a password Only users who have entered the correct password can subsequently open the document While IPsec, RMS, EFS and BitLocker all provide support for a defense in depth plan for

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PowerPoint 2007/2010 - Part II

PowerPoint 2007/2010 - Part II Working with Multimedia Sound/Audio Goal: Add a sound file to a presentation and have it play in the background for the entire presentation In 2007: Click on the Microsoft Office button and Open an existing PowerPoint presentation In 2010: Click on the File tab, an Open an existing PowerPoint presentation

Lesson 10: PowerPoint Presentations Beyond the Basics

In the PowerPoint Office button menu click on Open Navigate on your disk to the Office 2007 Work Files folder > PowerPoint Files folder, then double click on the file Problems and Solutionspptx (My IT 1101 students will find the Problems and Solutions slide ...

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